Clinical Procedures for Ocular Examination

Fourth Edition



Nancy B. Carlson | Daniel Kurtz



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Clinical

Procedures for Ocular Examination

Fourth Edition

NANCY B. CARLSON, OD, FAAO

Professor Emeritus New England College of Optometry Boston, Massachusetts

DANIEL KURTZ, OD, PhD, FAAO

Associate Dean of Academic Affairs Professor of Optometry Western University of Health Sciences College of Optometry Pomona, California



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Robert C. Capone, OD, FAAO

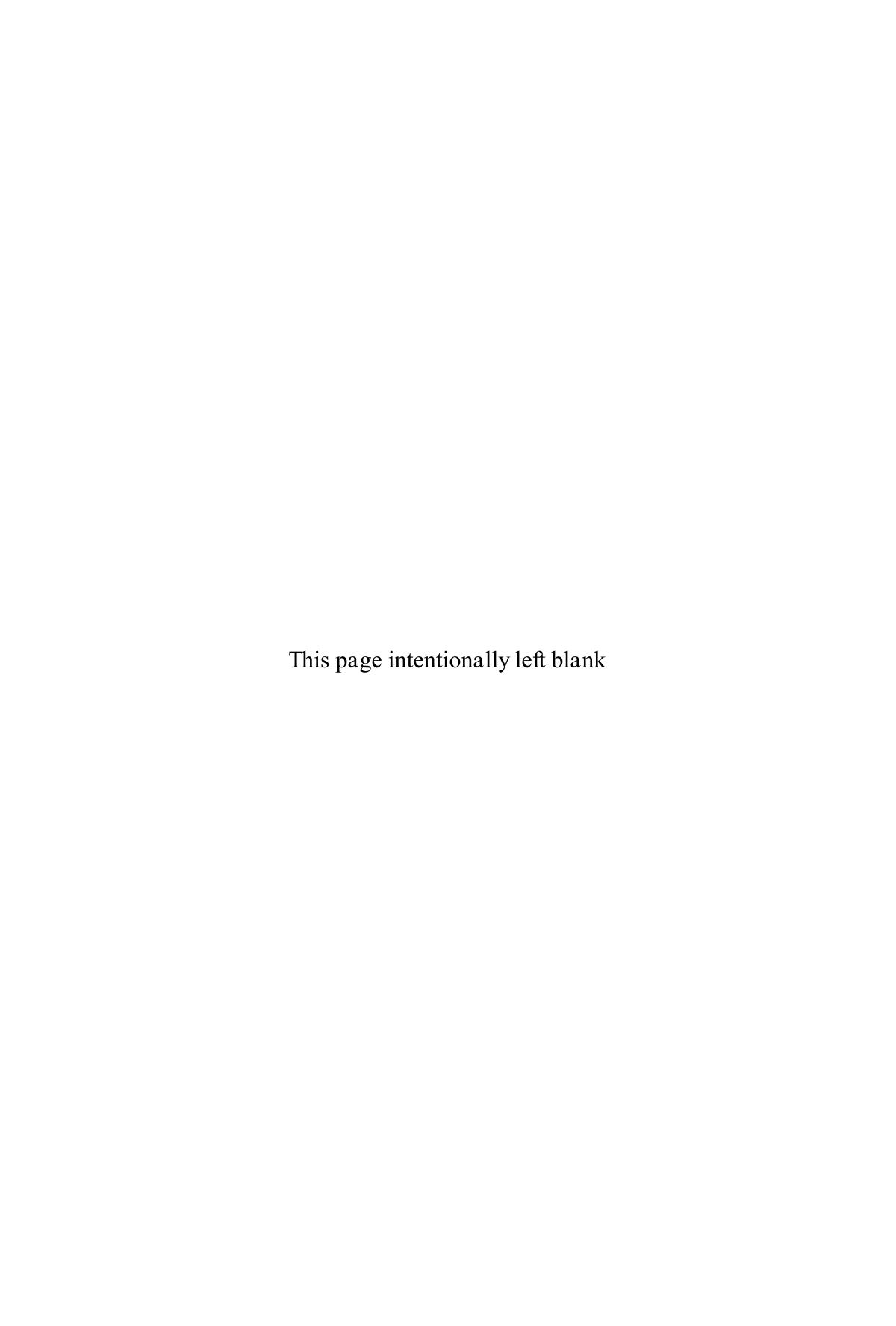
Adjunct Clinical Faculty
New England College of Optometry
Boston, Massachusetts
Staff Optometrist
East Boston Neighborhood Health Center
East Boston, Massachusetts

Marion M.W. Hau, OD, FAAO

Adjunct Clinical Faculty
New England College of Optometry
Boston, Massachusetts
Staff Optometrist
East Boston Neighborhood Health Center
East Boston, Massachusetts

Ronald K. Watanabe, OD, FAAO

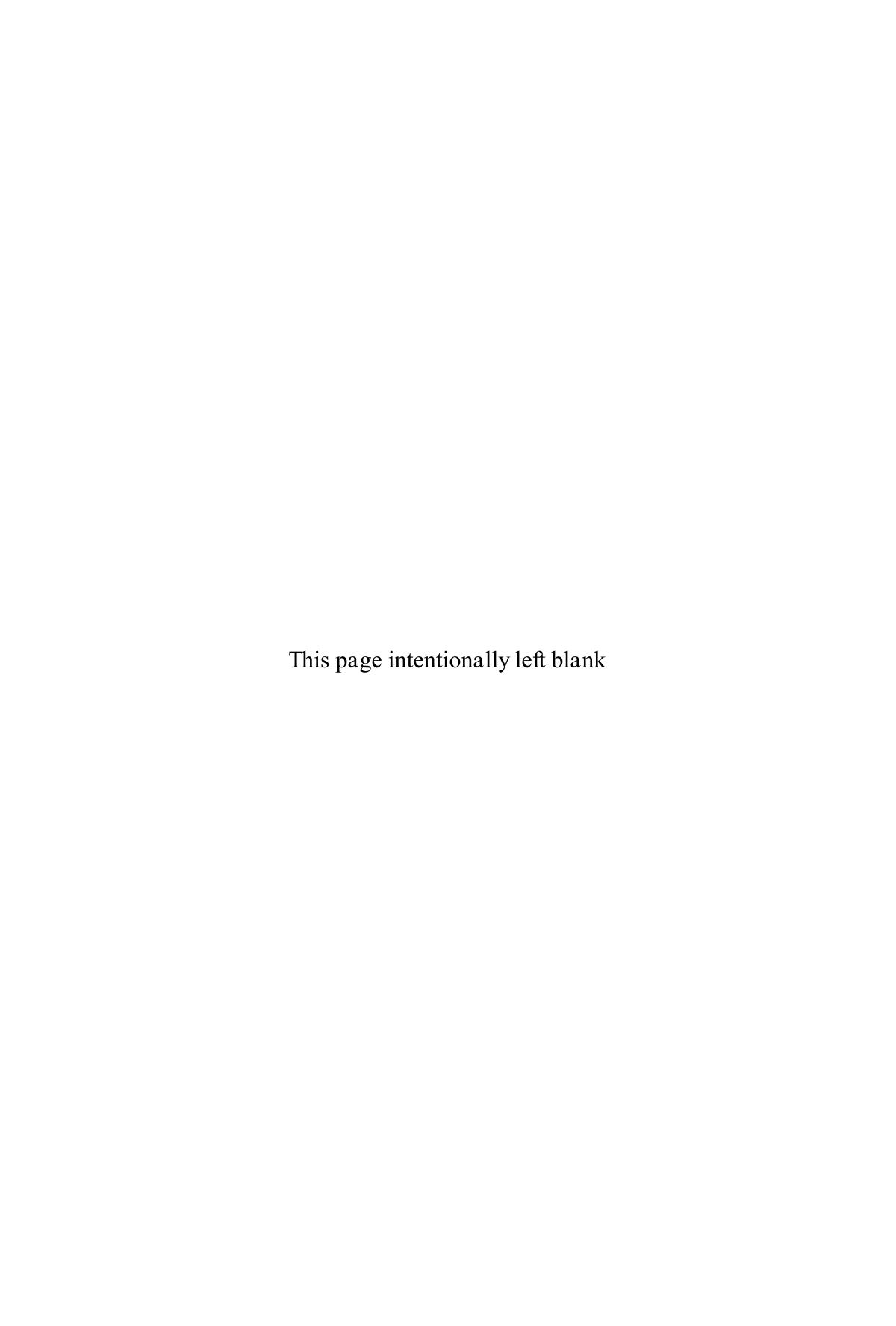
Associate Professor of Optometry New England College of Optometry Boston, Massachusetts



It has been 25 years since the publication of the first edition of Clinical Procedures for Ocular Examination and 11 years since the publication of the third edition. During that period, health care has undergone numerous changes related to improved technology for testing, changes in insurance coverage that influence tests chosen and time spent with the patient, the addition of electronic health record keeping, and improved privacy for patients. T e movement to standardize optometry on a national level continues. T e intellectual foundations of optometric practice have been strengthened by an ever-growing body of scientific literature. Consequently, we have updated the reference sections with recent citations and added or modified procedures in accordance with contemporary concepts and knowledge.

One of the key motivations for the 1990 edition of this book was the lack of standardization for many clinical procedures. Books such as this one attempt to alleviate the problem to some degree. Nevertheless, it remains true now as it did at the time of the first, second, and third editions: there is still more than one acceptable way to perform many of the procedures. In some of these instances we have added variations in the step-by-step procedures, clearly indicating that there is a valid, alternate way to perform that step or procedure.

T is edition continues the practice of earlier editions of not including highly technical or equipment-specific techniques. To learn to operate these tools, one must refer to the manual that comes with the instrument. We remain true to our primary mission: to describe how to perform a wide variety of useful tests without a large body of theory.



T e purpose of Clinical Procedure for Ocular Exam ination is to provide students and practitioners with detailed step-by-step procedures for a comprehensive battery of techniques used in the examination of the eye. T ese procedures include tests for assessing the refractive error, the accommodative function, the binocular coordination, and the health of the eyes, monitoring the fit and condition of contact lenses, and screening tests for neurological and systemic health conditions. T e book contains detailed, stepby-step instructions on how to perform each technique. For each procedure, the reader is provided with comprehensive information on the purpose of the test, what equipment is needed, how to set up the equipment and the patient properly, and how to record the findings. Expected findings are listed for most tests. T e text includes diagrams and photographs to reinforce the descriptions of the techniques.

T e emphasis in this book is technical. It provides little in the way of the theory or the background of the tests. Removal of the theoretical discussion leaves a pure, concise description of the techniques and allows the reader to concentrate on the psychomotor mechanics of the procedures. Readers who are unfamiliar with the techniques can use the descriptions in this manual to learn the test procedures with little or no supervision. Readers who are already familiar with the techniques can use this manual to review a test procedure to ensure that they or someone under their supervision is performing it correctly. Mastery of the techniques and interpretation of the findings, however, cannot be obtained solely through the use of this book, but requires supervised clinical practice as well as a thorough understanding of the theoretical basis for each technique. Included in the References section at the end of the book are sources that will provide the reader with the necessary theory and background for each of the procedures.

T e first chapter of the book deals with patient communication, clearly the most important aspect of patient care. Good communication improves patient outcomes and makes the encounter more enjoyable for both the patient and the doctor. T e first time the patient and doctor meet is usually during the case history, a critical phase of the examination. In addition to establishing rapport with the patient and setting

the tone for the exam, the history marks the beginning of the doctor's diagnostic thought process. Knowing the patient's concerns, the examiner can now begin to develop his examination strategy. Based on the patient's chief complaints and routine background information gathered in the case history, the examiner can decide which phases of the examination to concentrate on and which problem-specific testing should be done.

T e second chapter describes the entrance tests. T ese techniques are the first procedures performed following the case history. T ey are relatively simple procedures that use minimal, primarily handheld equipment. T ey screen for problems in each of the three major problem areas: refraction, visual function, and health. Most of the entrance tests screen for problems in more than one of these three areas. T oughtful interpretation of the results of the entrance tests can greatly increase the efficiency of the examination. Augmented by the information gathered in the case history, entrance tests data aid the examiner in pinpointing the patient's problem areas and appropriately directing the examination strategy.

Chapters 3 through 5 correspond to the problem areas of refraction, visual function, and ocular health. Traditionally, a complete ocular examination consisted of comprehensive testing in each of these three areas. Teinformation thus obtained was referred to as the "minimum defined data base." If a problem was discovered through these procedures, additional problem-specific tests were performed to enhance further evaluation. In this age of managed health care, providers no longer have the luxury of performing a battery of procedures on every patient simply to collect data. It is important to detect problems quickly, with a minimum number of tests, allowing time to probe each problem with more specific testing.

In Chapters 3 through 5 we have defined tests that can be considered "core" tests. Core tests can be viewed as providing the center or nucleus of the exam. T ey supply the examiner with enough information to detect but not to diagnose the vast majority of ocular, binocular, neurological, or visual anomalies, even in the absence of patient symptoms. T e examiner's philosophy and the demographic characteristics of the patient will influence what tests will be included in the core tests. T e traditional minimum defined data base of the past included more tests than those currently defined as core tests. T is reduction in the number of procedures included in a complete examination is reasonable, since the minimum defined data base already contained some redundancy. For this reason, excluding certain tests will not affect the quality of information obtained. However, examiners must be aware of the increased importance of screening for unexpected problems, and diligently follow up with problem-specific testing in the case of any abnormal test results.

Each of these three chapters also describes a wide variety of problem-specific tests, by which the examiner explores a specific area of concern in detail. T ese tests are not done on a routine basis, but are selected on the basis of the patient's case history and the results of other testing. Problem-specific tests are not placed in a separate chapter. T ey are included in the chapter corresponding to their problem area.

Included within these chapters are flowcharts that illustrate how tests might be grouped or sequenced in order to promote examination ef ciency. T ese charts do not represent the only appropriate sequencing of the techniques, but they do illustrate one sequence for ef ciently combining the procedures.

Separate flowcharts are presented for the most commonly applied core entrance tests, refractive tests, and ocular health assessment tests. Since functional testing and problem-specific testing are almost always customized to the patient and depend strongly on the individual patient's problem or complaint, there is no standard flowchart for these parts of the ocular examination.

Individual flowcharts could not possibly work for all patients. Rather, they are intended to provide a standard sequence of testing for the majority of patients seen in most examiners' practices. T is standard test order can be compared to the itinerary of a trip. T e traveler plans the trip from start to finish along a standard pathway, or "main route." Similarly, the flowcharts depict a standard itinerary of ocular tests that lead from the beginning to the end of the routine exam.

However, many patients need problem-specific tests, which can be compared to points of interest along the main route. When indicated, the examiner takes a "side trip." T at is, he performs certain tests that are supplemental to the main route. T e flowcharts and text show when side trips are indicated. Once the necessary side trip is completed, the examiner should usually return to the main route and continue the examination from there. For the sake of examination ef ciency, however, some side trips may be postponed.

Chapter 6 concentrates on the procedures necessary for basic fitting and monitoring of contact lenses. T ese procedures are considered problem-specific since they are useful only for contact lens patients. It is possible to quickly and ef ciently incorporate these procedures into a comprehensive ocular examination as shown in the flow chart at the beginning of Chapter 6.

Chapter 7 deals with procedures used to screen a patient's systemic health. T e eye care professional is often the patient's entry point into the health care system. T erefore, they have the responsibility to evaluate

xviii Introduction

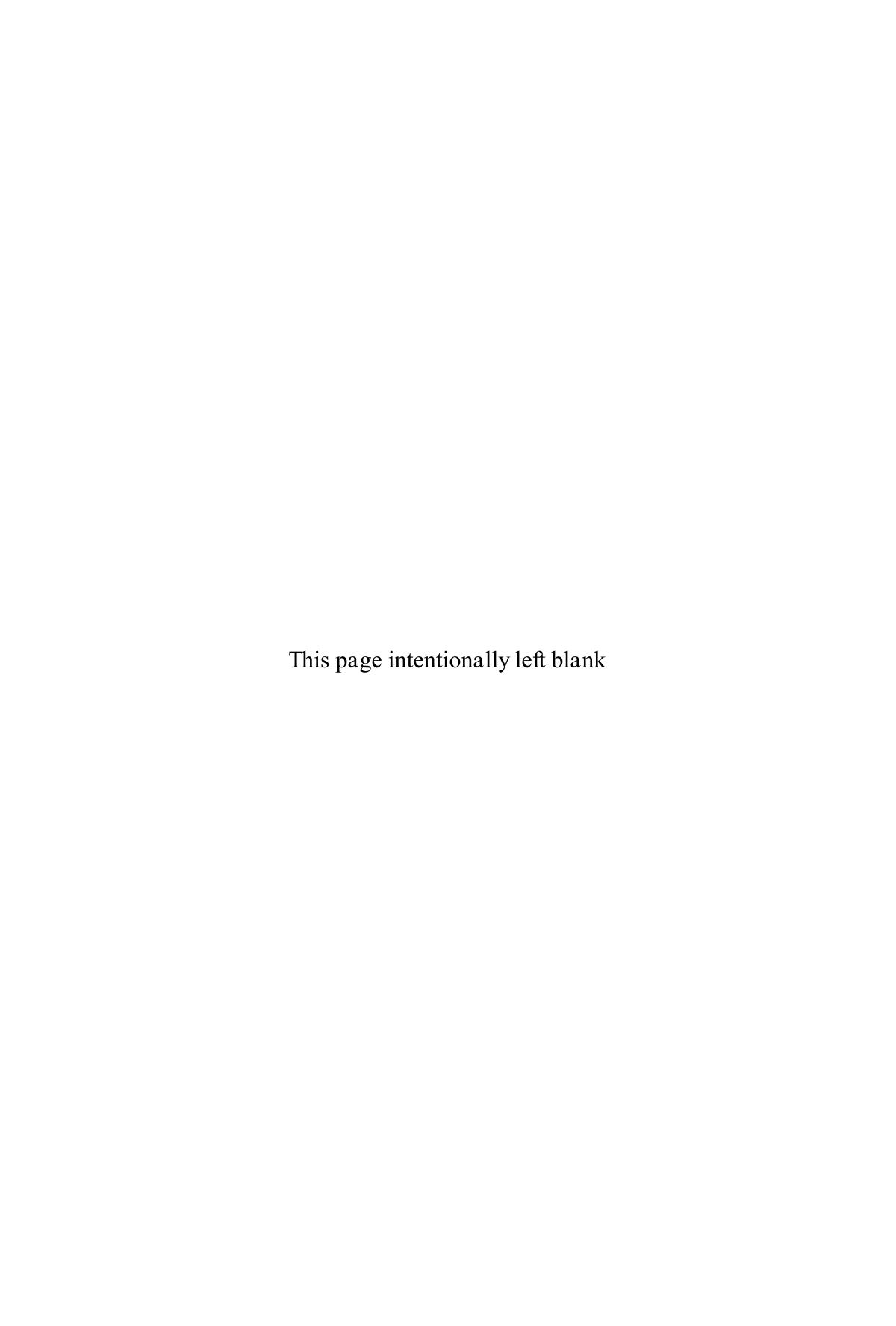
the overall health of the patient. T e examiner may select to perform certain procedures based on the patient's age, medical history, or presenting symptoms or as the result of information gathered during the comprehensive examination. Alternately, the examiner may prefer to perform these screening procedures routinely on all patients. Patients with abnormal results should be referred to the appropriate health care provider for more thorough evaluation and diagnosis.

Chapter 8 concentrates on procedures used to assess the cranial nerves when screening for neurological disorders. T ese techniques are rarely used for routine screening, but they are particularly helpful when a problem is suspected on the basis of the patient's case history or ocular examination findings. Many of these screening procedures should be performed as side trips from corresponding entrance tests.

T roughout the text, the masculine form of the third person singular pronoun is used. T is form is used for the sake of simplicity, and applies equally to men and women without prejudice.

We wish to thank our students who have used the numerous outlines, flowcharts, PowerPoint presentations, and handouts that are the foundation of this book. T rough their questions they helped us determine the appropriate level of detail needed to describe each procedure. We owe a special debt to Dr David Heath and Dr Catherine Hines, who invested countless hours and drafted much of the text for the first three editions. We also wish to thank Mr Mirza Hasanefendic, Dr Robert Gordon, Dr Tiffenie Harris, Mr Ed MacKinnon, and Dr Terrence Knisely for their excellent photography; Dr Susan Baylus for her work on many of the computer graphics; Dr Patti Augeri, Dr Bina Patel, and Dr Maureen Hanley, who were involved in developing the laboratory manual that was the foundation for Chapter 5, Rudolf Mireles, PharmD, for help with preparation of the section on 'How to Write a Prescription for Medication," and Ms Monique Tessier, Ms Lori Rees, and Dr Ida Chung of the Western University of Health Sciences College of Optometry for countless hours fixing last-minute emergencies during the preparation of the manuscript for the fourth edition.

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Patient Communication

Nancy B. Carlson, OD, FAAO, and Daniel Kurtz, OD, PhD, FAAO

Introduction to Patient Communication

Case History

Presenting Examination Results to a Patient

Verbal Presentation of Your Patient to a Colleague,

Preceptor, or Attending Supervisor

How to Write a Consultancy or Referral Letter

Reporting Abuse

How to Write a Prescription for Medication

INTRODUCTION TO PATIENT COMMUNICATION

Communicating with patients is the most important aspect of patient care. Good patient communication facilitates the examination process, improves the accuracy of diagnosis, improves patient compliance, decreases patient complaints and malpractice claims, and makes every patient encounter more enjoyable for the clinician as well as for the patient. Communication is a skill that can be learned and improved over time.

From the time that the patient calls for an appointment until the patient leaves the office, all staff need to know that the patient is the most important person in the room and they must be treated with dignity and respect.

T ere are many opportunities to demonstrate good patient communication in the care process starting with the case history. Other communication opportunities presented in this chapter include presenting the findings to the patient at the end of the examination, presenting the case to colleagues or to an attending doctor, writing consultation and/or referral letters, reporting abuse, and writing a prescription for medication.

Case history is the most important procedure in the entire repertoire of examination procedures, and it is one of the most difficult to learn. History taking can be mastered only after the acquisition of a broad base of knowledge and after years of clinical experience. An experienced and knowledgeable clinician often can determine the diagnosis from the history alone. Conversely, the novice is frequently overwhelmed by the information gathered in the case history and is rarely able to effectively gather and use the relevant information in the diagnostic process. It is beyond the scope of this book to provide sufficient information for a novice clinician to conduct a proficient, comprehensive case history. Rather, the components of the case history are presented to illustrate the main parts of a history for a typical primary care examination and for a typical follow-up examination.

T e case history is usually conducted at the beginning of the examination, and is the time for the clinician and patient to become acquainted. T e clinician must present himself to the patient as a caring and empathetic individual if he expects the patient to be forthcoming about his problems and to comply with advice given. At the same time, the clinician begins the diagnostic thought process by asking the patient appropriate questions to determine the potential causes for each of the patient's symptoms. T e information is then used in deciding which

procedures the clinician will use to confirm or rule out each potential diagnosis. During the case history the clinician also has an opportunity to begin educating the patient about his visual function and about his ocular and general health.

T e case history for a typical primary care examination is divided into several parts: the Chief Complaint or History of the Present Illness (HPI), Past Medical and Ocular History including medications and allergies, Review of Systems, Family History, Social History, and the Summary. In the beginning of the history, the clinician asks open-ended questions to assess the patient's reason for seeking care (the history of the present illness/chief complaint) and to ascertain the visual needs of the patient's daily life. If the patient does not initially volunteer a complaint, it is wise to ask key, probing questions about his vision and visual function and visual efficiency.

T e Past Medical and Ocular History portion of the history consists of a series of questions to determine if the patient is at risk for any of a variety of ocular, systemic, or neurological disorders. T e clinician asks about the patient's previous ocular history, his medical history, and his family's ocular and medical history. T e clinician also gives the patient a list of symptoms of common eye problems to find out if the patient has ever experienced any of them. Some clinicians gather this information in a written questionnaire that the patient fills out prior to the examination. Although this is an efficient method of data collection, it must be followed by a conversation between the clinician and the patient to establish a doctor-patient relationship and to be certain that all relevant information was gathered.

Finally, the case history concludes with a brief recapitulation, or summary, of the patient's chief complaint or complaints, but this time in the clinician's words. T is summary ensures both the clinician and the patient that the clinician understands the patient's concerns, and gives the patient an opportunity to add anything that may have been missed. It also gives the clinician an opportunity to start the process of patient education that will be concluded at the end of the examination.

T e case history can be modified for a problem-focused examination for a previously seen patient by omitting the information that has been gathered in the previous primary care examination and by asking only the questions that are relevant to the patient's reason for the visit. A problem-focused case history should include the patient's reason for visit, questions about the symptoms that will help the clinician in the differential diagnosis process, and a summary of the patient's complaints in the clinician's words.

4 Chapter 1

After the examination is completed, the clinician must summarize the findings of the examination for the patient along with recommendations for appropriate care, referrals, and follow-up care. It is important to relate the examination findings back to the patient's reason for visit or chief complaint.

CASE HISTORY

Purpose

- To establish a caring relationship with the patient, showing compassion, empathy, and respect for the patient.
- To gather information about the patient's chief complaint, visual function, ocular and systemic health, risk factors, and lifestyle.
- To begin the process of differential diagnosis.
- To begin the process of patient education.

Setup

Prior to starting the formal case history, the doctor should welcome the patient, show the patient where to put his coat and belongings during the examination, introduce himself to the patient, and exchange a few pleasantries with the patient (eg, How about the Patriots/Bruins/Celtics/Red Sox? What do you think about the weather we've been having?). Be sure that the patient is comfortable where he is seated and that the overhead light is not shining in the patient's eyes. T e doctor should be seated at the same height as the patient, in a position that makes it easy to maintain eye contact with the patient and to facilitate conversation. When using electronic health records, a tablet computer will facilitate good communication, as shown in **Figure 1-1**. Although the case history is usually done at the beginning of the examination, data may be added to it as information is gathered during testing. Patients sometimes reveal more information as they become more comfortable with the doctor.

Case History Components for an Adult Primary Care Examination

- · History of the Present Illness (HPI)
 - 1. Chief complaint.
 - a. Initiation: Ask the patient about the reason for his visit with a question such as:

What brought you in today?"
What problems are you having with your eyes?
How can I help you today?
What is the main reason for today's eye examination?



FIGURE 1-1. The doctor takes the case history and records it on a tablet computer, enhancing his ability to maintain eye contact with the patient.

b. Elaboration of the chief complaint (FOLDARQ). For each complaint the patient presents, ask for additional information using any of the following qualifiers that will help you in your differential diagnosis of each complaint:

Frequency: How often does this occur? Have you had anything similar in the past or is this the first time?

Onset: When did the problem begin?

Location: Where is the problem located? (eg, OD, OS? At distance, at near?)

Duration: How long do your symptoms last?

Associated factors: What other symptoms do you experience with this problem? Does the symptom occur with your glasses or only when you do not wear them? Does this happen only when you wear your contact lenses or also when you are not wearing your contact lenses?

Relief: What seems to make your symptoms go away?

Quality: On a scale of 1 to 10, how would you rate the severity of your symptoms?

2. Visual efficiency, if not already covered in the chief complaint.

"Can you see clearly and comfortably both far away and close up for all your visual activities?"

After hearing the patient's description of his complaint(s), summarize for him what you have heard.

Past Medical History (including past eye history)

- 1. Patient's ocular history.
 - a. "When was your last eye examination? By whom? What was the outcome of that examination?"
 - **b.** Corrective lenses history.

If the patient wears glasses, ask:

How long have you been wearing glasses? Are they for distance, near, or both? Can you see clearly and comfortably with them?

When were your glasses last changed?

If the patient does not currently wear glasses, ask, "Have you ever worn glasses? What were they for? When did you wear them? When and why did you stop wearing them?"

Do you wear contact lenses? (For further contact lens history, see Chapter 6.)

2. Patient's medical history.

Have you ever had any medical attention to your eyes? Any surgery, injuries, or serious infections?

Have you ever worn an eye patch?

Have you ever used any medication for your eyes?

Have you ever been told that you have an eye turn or a lazy eye?

Have you ever been told that you have cataracts, glaucoma, or any other eye disease?

How is your general health?

When was your last physical examination? By whom?

Are you currently under the care of a physician for any health condition?

Have you ever been told that you have diabetes, high blood pressure, thyroid disease, heart disease, or any infectious disease?

Are you taking any medications? If yes, what medication, how long have you been taking the medication, what is it for, and what is the dosage?

Do you have any allergies? If yes, to what, what are your symptoms, and how are your allergies treated?

3. Review of Systems (ROS).

T e Review of Systems is a list of organ systems that can help the clinician determine the state of the patient's general health. Included in this list are:

Constitutional

Eyes

Ears, nose, and throat

Respiratory

Cardiovascular

Gastrointestinal

Genitourinary

Neurological

Psychological

Musculoskeletal

Skin

Allergic/immunological/lymphatic/endocrine

4. Symptoms of common eye problems.

Have you experienced any of the following: fashes of light, foaters, halos around lights, double vision, frequent or severe headaches, eye pain, redness, tearing, or a sandy, gritty feeling in your eyes?

· Family History

Has anyone in your family had cataracts, glaucoma, or blindness? Has anyone had an eye turn or lazy eye? If yes, who, when, for how long, and what was the treatment?"